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OS REGISTRY
FILE *Report 10*

OFFICE OF SECURITY WEEKLY STAFF MEETING

Room 4E-64

1 June 1979

1. Suggestion Award Recipients

25X1A

[REDACTED] received a Certificate for a Meritorious Suggestion for her suggestion that an inaccessible light switch be moved so that it could be turned off when not in use. (U)

25X1A

[REDACTED] received a Certificate for a Meritorious Suggestion and \$50 for identifying an apparent flaw in the procedures for issuing "T" badges to Agency employees. She suggested that the Receptionist phone the Badge Office to determine if the employee is in active duty status. (U)

2. Promotions (C)

25X1A



WARNING NOTICE
SENSITIVE INTELLIGENCE SOURCES
AND METHODS INVOLVED

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DERIVATIVE CL BY 22197
☐ DECL ☒ REVW ON 4 JUNE 1999
DERIVED FROM A9c 5.2

25X1A

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3. Reassignments (C)

25X1A [redacted] from OSB to DDS&T/OSO effective
29 May 1979.

25X1A [redacted] from Clearance Division to DSB/PSD
effective June 1979.

25X1A [redacted] from the
25X1A [redacted] Office to the Security Duty Office
effective June 1979.

25X1A [redacted] returning from extended leave,
has been assigned to the Staff & Operations Branch/CD
effective 11 June 1979.

25X1A [redacted] from the [redacted]
Office to PSD effective 11 June 1979.

25X1A

25X1A [redacted]

4. Deputy Director of Security to Retire

25X1A [redacted] announced his retirement from Government
service as of the end of June 1979 to accept a position
in private industry. (U)

5. Weekly Staff Meeting to be Biweekly

Last week at a senior OS management conference it was
decided that the purposes of the weekly staff meeting
could be served by meeting in the same forum on a biweekly
basis with senior OS managers only meeting on alternate
weeks. A memorandum format will keep employees informed
of personnel actions and other happenings during off
weeks. (U)

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6. Expanded Headquarters Perimeter Alarm

Implementing one of the Security Review Task Force recommendations, the headquarters fence alarm system has been upgraded. The number of zones has been increased fivefold. There are monitors at the gates and a master control in the guard office. (C)

7. Badge Machine Turnaround Phase-In

Beginning this summer, by phasing-in one entrance at a time, it is planned that badge machines will be used to monitor nonduty hours departures from Headquarters Building. This program hinges on procurement of a badge machine arm which can "break" in two directions. (U/AIUO)

8. Personal Note

25X1A [REDACTED] is reportedly in "fine fettle" and is expected to return to the Washington area on 5 June. (C)

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